



Tuesday, November 18, 2014
Board of Education Meeting Minutes

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

In Attendance:

Board members: Diane E. McBride, President
Phyllis P. Wickerham, Vice president
Robert C. Bower
Jean M. Chaudari
Rosie B. Mitchell
Pamela J. Reinhardt
Sue A. Smith

Others: Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. George DesMarteau, School Attorney
Mrs. Sheri Brege, Acting School District Clerk
Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services
Dr. Patrick McCue, Assistant Superintendent, Human Resources and Strategic Initiatives
Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

1. BOARD OF EDUCATION MEETING – GENERAL

A. Board of Education Members, Superintendent of Schools, School Attorney, School District Clerk, Cabinet Members

See above attendance.

B. Meeting Information

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, November 18, 2014, in the Dee Strickland Conference Room at the Parker Administration Building, 2034 Lehigh Station Road, Henrietta, NY 14467.

2. OPENING OF PUBLIC MEETING

A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. McBride called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited and introductions done. There were no additions to the agenda and no announcements.

3. BOARD MEMBER REPORT FROM STUDENT REPRESENTATIVE

Ms. Lorriel Thomas reported on high school activities taking place. Eleventh graders will be selecting their electives on Wednesday, November 19th. Student Council is off and running with projects such as working with the school administrators on a hat compromise and unlocking side doors so students wouldn't have to walk to the front of the building. The Interact Club is working on raising money for snack packs to give to kids who can't afford them.

4. PUBLIC FORUM

A. Audience Members May Address the Board of Education Regarding Items of Interest Not on the Agenda

There were no audience members in attendance wishing to speak.

5. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS (Reference appendices #5A-D)

- A. Action pertaining to the award of bids – Athletic supplies, Brake parts, Offset paper, and Printer cartridges
- B. Action pertaining to acceptance of a proposal for the Building Condition Survey
- C. Action pertaining to approval of CSE/CPSE recommendations
- D. Action pertaining to approval of Board of Education meeting minutes – 11/4/14

MOTION PERTAINING TO ACCEPTANCE OF CONSENT AGENDA ITEMS #5A-D

**MOVED: Mrs. Chaudari
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0**

6. PERSONNEL ACTIONS (Reference appendix #6A)

- A. Action pertaining to approval of personnel actions

MOTION PERTAINING TO APPROVAL OF PERSONNEL ACTIONS

**MOVED: Mr. Bower
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

7. DISTRICT POLICIES, REGULATIONS, AND EXHIBITS (FIRST READ) (Reference appendix #7A)

- A. 4526, 4526.1, 4526.1-R.1, 4526.1-R.2, 4526.1-E.1, 4526.1-E.2, 4526.1-E.3, 4526.1-E.4, 4526.1-E.5, 4526.1-E.6, 6680, 6690, 6700, 6700-R, 6710, 6720, 6720-R, 6731, 6740, 6741, 6741-R, 6741-E.1, 6830, 6831-R, 6832, 6832-R, 6833, 6833-R, and 7500-E

The policies, regulations, and exhibits were reviewed. Policy 4526.1-R.2, was pulled and tabled until next year. Minor corrections will be made to 4526.1-E.6, 6720, 6741, and 6741-R. All those, except Policy 4526.1-R.2 will be brought back to the December 2 meeting for a second read.

8. WORKSHOP – FULL-DAY KINDERGARTEN AND ENROLLMENT MANAGEMENT (PART X) (Reference appendices #8A-F)

A. Space Committee Report

Dr. Graham started the workshop by reviewing the space plan for the K3-46-79 school organization. He outlined how he felt was the best ways the schools would be organized and how their respective attendance areas would break out. He reported the Space Committee meeting was very productive and a couple recommendations came from it. First, was to keep the Scottsville-West Henrietta Road as the dividing line. Second, was to keep the Sherman areas together and try to freeze growth in the Fyle and Leary areas. Dr. Graham also noted areas to watch due to potential housing developments – Areas 18, 76, 84 (Winfield Park), and 86 (Queen’s Park).

B. Sensitivity Analysis

Dr. Graham presented his Classroom Space and Cost Sensitivity Analysis. By using the attendance areas recommended by the Instructional Space Committee, he outlined classroom space projections to 2024. He was confident in the numbers shown up to 2019. However, he suggested that the Space Committee should keep an eye on enrollment trends yearly. On the second page of Dr. Graham’s Sensitivity Analysis (AA15-17 to Winslow), it was determined by the board not to be a viable option. It would offer no chance for growth at Winslow.

C. Classroom Space & Cost Projections

After reviewing the above mentioned documents, Dr. Graham presented his recommendation for Classroom Space along with his cost projections. The plan included the maximum number of classrooms required for regular education, special education, classrooms to be set aside for related services, buffer classrooms, and the total number of required classrooms, while keeping in mind the district's commitment to small class sizes. Available space was outlined and consideration was given to the need for additional classroom space at various buildings. He summarized by reviewing the capital cost projections.

D. Financing Plan

Mr. Whitmore reviewed his Full Day Kindergarten Cost Analysis – Alternative 2. He went over the capital costs, annual teacher costs, and annual operating costs. He noted that our percent tax levy increase for full-day kindergarten (operating expenses only) would be -0.2%. His plan outlined how he would fund this project by showing the reserve and fund balances along with the area he would take the money from. This plan would leverage funding to protect our remaining reserves. Mr. Whitmore noted that the smart bond may help to offset the costs, as well as state aid.

E. Propositions

Mr. Whitmore had a draft of the propositions for full-day kindergarten for the board to review and also explained the process of transferring funds to the capital reserve.

F. Communication Plan

Dr. Graham ended the workshop with an outline of the communication plan and timeline. This plan includes use of the district website, district Facebook page, media releases, parent forums, community forums, as well as staff communication.

9. SUPERINTENDENT'S REPORT

A. Written Information

The superintendent had no report.

B. Oral Information

The superintendent had no report.

10. BOARD MEMBER REPORTS

A. NYSSBA Convention (Oct. 26-28)

Mrs. Reinhardt, Mr. Bower, Mrs. Wickerham, Mrs. Smith, Mrs. McBride, and Mrs. Mitchell attended the 2014 NYSSBA Convention in New York City. Each member briefed the board about the workshops they attended.

B. MCSBA Legislative Committee (Nov. 5)

Mrs. Smith attended and will e-mail her notes to all board members.

C. DPAC (Nov. 6)

Dr. Graham reviewed the full-day kindergarten information with them and solicited their input.

D. MCSBA Information Exchange Committee (Nov. 12)

Mrs. Mitchell attended and reported that they did a presentation on the Urban/Suburban Program, giving a historical perspective.

E. MCSBA Board Presidents Meeting (Nov. 12)

Mrs. McBride attended. Mark Kokanovich, MCSBA president and Brighton Central School District board president, gathered input from other board presidents to establish some topics of interest for future meetings.

F. Space Committee (Nov. 13)

Dr. Graham reported on this during the Full-Day Kindergarten and Enrollment Management Workshop (Part X).

G. Budget Advisory Council (Nov. 17)

Mr. Whitmore reported that a lot of new members attended with active participation.

11. CLOSING OF MEETING

A. Board Meeting Recap

- Policy 4526.1-R.2 was pulled and tabled until next year.

- FDK presentation to PTA's. Dr. Graham and Mrs. Wilson will draft a one-page (two-sided) handout for board members to use during their upcoming presentations.
- Quarterly policy approval – December 3, 2014 board meeting.

B. Adjournment

MOTION TO ADJOURN THE MEETING AT 9:58 P.M.

MOVED: Mr. Bower

SECONDED: Mrs. Mitchell

MOTION CARRIED: 7-0

C. Next Board of Education Meeting

The next Board of Education meeting is scheduled for 7 p.m. Tuesday, December 2, 2014.

Respectfully submitted,

Sheryl Brege
Acting School District Clerk
Board Approved: December 2, 2014